



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES

January 24, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Clerk Charles Moore, Board Clerk Moore led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Charles Moore
Board Member: Norma Brummett
Board Member: Rose Jacobs
Board Member: John Pynakker

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief - Logistics: Scott Neal
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Operations: Justin Flummer
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Assistant Chief Taylor presented Paramedic Firefighter Cesar Guzman with a stethoscope for completion of the paramedic program.

CONSENT AGENDA

- A. Approval of Minutes – December 13, 2022, Regular Public Meeting
- B. Acceptance of Financial Reports for November and December 2022
Board Member Brummett made a motion to approve the consent agenda as presented.
Board member Jacobs seconded the motion, all were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public.

Firefighters' Community Report-PFFA Local 3647

No report given this month.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official

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Governing Board meeting minutes. The following is a summary of the report given:
Nothing to report on COVID, we are still hopeful that funding will come through at the State level for lost revenue.

A video was played for the Board that was created by John Jones and Lorrae Viles with Community Risk Reduction (CRR). The video shows drone footage of the Station #2 building timeline. The video will be uploaded to the Bullhead City Fire District website. We anticipate having an open house for Station #2 upon completion of items still outstanding.

Leadership 1.0 will be held February 6-10, leadership 2.0 will be held later this calendar year.

We are working with the Airport and City Staff on an airshow that is scheduled for April 1, 2023.

We had four applicants successful in the firefighter testing process. We offered employment to all four, two of them accepted. We are currently at full staff but anticipate two openings due to retirement.

AFDA winter conference was held earlier this month in January at the Aquarius Resort and Casino. Chief Moore thanked all those that helped to make the event a success.

Statistical reports for call volume are attached to the minutes.

Logistics Report – Assistant Chief, Scott Neal

The Wilmeng construction trailer will be moving from station #2 to the construction site in Laughlin Ranch for St#7 this week. There was minor damage due to an accident with Medic unit 731, the unit is still in service. Roof repair is needed for a minor roof leak around a skylight at station #5.

Operations Report – Assistant Chief, Justin Flummer

The WHP training tower is moving forward, we have received the necessary permits from City, and we have been working with a local contractor to pour the concrete. We anticipate a start date in mid-February to begin construction of the tower.

The new Battalion Chief truck upfitting should be completed the first week of March.

Chief Flummer gave a brief report on the 39th annual toy program. The Buffalo Wild Wings (BWW) event brought in over \$10,000 to the toy program, he thanked BWW and everyone who attended that event. He stated this year the toy program helped around 1000 children in the Bullhead City, Laughlin, Mead view and Searchlight area. Due to the generosity of the community, we were fortunate to also help local teachers, shelters, and churches to disperse to their programs.

In July we will have two events to help raise money for the BCFD Toy Program. ACE Hardware will be doing a round up your change and there is a Christmas in July golf tournament scheduled.

Chief Neal also acknowledged the middle school basketball teams at Mohave Accelerated Learning (MALC) volunteered time to help with the Toy Program.

PPD/EMS Report – Assistant Chief, Taylor

An explorer program will be rolled out at the beginning of the next school year. Fire Fighter Joseph Jackson will be the primary instructor for a fire science course. This will be available to high school seniors who can obtain a Firefighter I and II certification at graduation.

Western Arizona Council of EMS (WACMS) grant of \$100,000 will be distributed within all partners of WACMS. The grant will be for scholarships for the paramedic program. Chief Taylor presented a short video of an MSE 28 Freeway Pull. Ultimately 50 training videos will be created on procedure and company standards.

CRR Report – Fire Marshal, Barbie Barrett

Fire Marshal Barret and the CRR employees are attending the annual characterization education conference this week that held in BHC at the chamber of commerce. The CRR inspection and plan review report are attached to the Board packet.

BUSINESS

Budget timeline

Chief Moore provided a tentative timeline for Board approval.

Board Member Brummett made a motion to approve the budget timeline as presented.

Board Member Pynakker seconded the motion. The motion carried unanimously.

Comp study results

Chief Moore stated the compensation study is now complete; a copy of the study has been included in the board packet. This study which was completed by an outside agency compared 20 similar sized departments on pay practice, paid leave, health and wellness benefits and retirement benefits. The study shows how we are ranked among the other 20 departments. We believe this study to be a valuable tool for budgeting and strategic planning.

Board member Brummett stated the importance of the study and that it is good for the moral of the department by letting them know we are trying to be as fair and fiscally responsible as possible. Board member Brummett expressed her appreciation for the compensation study and the BCFD employees for all that they do.

PEHP contribution

Chief Moore stated that retiring employees in a calendar year must vote to either transfer or cash out their sick and vacation payouts to the Post Employment Health Plan (PEHP). This year it was a tie. By policy, if there is a tie, the default option as per policy is to transfer the sick and vacation payout to the PEHP account for the retiring members.

Board member Jacobs made a motion to approve the PEHP transfer for all 2023 retiring employees as presented. Board Member Pynakker seconded the motion and the motion carried unanimously.

Sunset Bond Oversight Committee

Chief Moore stated that the bond oversight committee was created in 2018 of citizens to oversee the Bond projects that included safety, apparatus and facilities. With the final bond project underway we propose to sunset the Bond Oversight Committee effective March 1, 2023.

Chief Moore expressed his gratitude to the committee members past and present:

Paul Bull -Chair

John Tesar

Karla Brady

Randy Sierra

Heather Brennan

Robynne Mieding

John Pynakker

Mandy Doumit

Mike Hamilton

Laughlin Ranch Station #7 update

Chief Moore stated the zoning was approved for the Laughlin Ranch Station. Plans have been submitted to the City of BHC for review. He stated this is phase II of the Bond in which we have been meeting regularly and planning for many years. We have recently had a concern that the station may block views for a couple of homes in the area. It certainly is a valid question, and we are empathetic to those concerns, although at this point, we are not in a position to put the plans out for re-design or relocate the station. We have met and received approval from the Laughlin Ranch HOA on design and believe the new station will be a nice addition to the Laughlin Ranch area. The building committee meets every Tuesday at Station #1.

There were no comments from the Board.

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

NEXT BOARD MEETING

February 28, 2023

ADJOURNMENT


Meeting adjourned at 9:12 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,


David C. Cummings, Chairman
Fire District Board


Charles Moore, Board Clerk
Fire District Board

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