



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES January 23, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Rose Jacobs
Board Member: Charles Moore
Board Member: Ellen Brown
Board Member: Tanner Lane

Staff Present: Fire Chief: Patrick Moore
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Badge presentation to Captain Jason Marmolejo and Engineer Nicholas Wilsey

CONSENT AGENDA

- A. Approval of Minutes – December 20, 2023, Regular Public Meeting
- B. Acceptance of Financial Reports for December 2023
- C. Election Calendar
- D. Policy #332 Shopping, #1128 Holiday and #212 Purchasing

Board member Lane made a motion to accept the consent agenda as presented, Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public.

Firefighters' Community Report-PFFA Local 3647
No report given this month.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes.

The Joint Powers of Authority (JPA) study continues. Information from other Districts is being received and hopeful to receive report this week.

Legislative changes to the Certificate of Necessity (CON) process regarding standardizing response times will begin in January. Meetings have been conducted with DHS and EMS stakeholders regarding the changes, detailed information is included in Chief report.

Work continues on Laughlin Ranch Station #7, concrete and stucco have been completed. We are working on staffing options for Station #7. We expect completion and will be moving administrative offices in April to the new station.

Arizona Fire District Association (AFDA) winter conference was held this month, over 400 attended.

AFG grant application for a new Type 6 is in process, if approved the grant will require a 50% matching contribution. Total cost of \$250,000.

Work continues with the City of BHC utility division on a 5-year hydrant maintenance upgrade program. This plan will add/replace hydrants each year. The City of BHC is responsible for maintenance and cost of the program.

Leadership academy is scheduled for mid-March.

Chief Moore gave the Logistics and CRR report today.

Station #5 bay door installed due to age: Station 1 microwave project underway for link to Station 7. The underground fuel tank testing is scheduled this week.

CRR department are attending the AFBA Public education characterization conference this week.

BUSINESS

Discussion only re: Budget Calendar

Chief Moore provided a budget calendar outline for the budget process. There were no comments or changes suggested by the Board.

PEHP for Calendar Year 2024

Chief Moore explained that at the beginning each calendar year, employees retiring in the year with more than 21 years of service, vote to have sick leave paid out at retirement or transferred to a Post Employee Health Plan (PEHP). This year there are two employees scheduled to retire, they have both voted not to have contribution deposited into their respective PEHP accounts upon retirement.

Board member Jacobs made a motion to approve the PEHP vote for 2024 to not deposit contributions for calendar year 2024 to the PEHP. Board Member Brown seconded the motion, all were in favor and the motion was carried unanimously.

ANNOUNCEMENTS

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

NEXT BOARD MEETING

February 27, 2024

ADJOURNMENT

The meeting was adjourned at 9:00 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board